

GENERAL CONDITIONS 2020-2021

1. The pupil is registered for the full school year.
2. Registration of a new pupil is completed with the payment of the one-time registration fees plus payment of the tuition fees for September and October of the following school year. This payment is due upon receipt of the confirmation of offer letter, but at the latest within 15 days of receipt thereof, failing which the school reserves the right to cancel the offer of a place.
If the registration is subsequently cancelled by the parents, the invoice remains payable and any registration or tuition fees already paid will not be reimbursed.
For cancellation after the start of the school year, Article 6 applies.
3. Re-enrolment of a current pupil takes place automatically in February for the following school year. The parents commit to payment of the re-enrolment fee, equivalent to one month's tuition (September of the following school year), unless they inform the school in writing of withdrawal, before March 15.
If re-enrolment is cancelled by the parents by June 30th, the re-enrolment invoice will remain payable and, once paid, will not be reimbursed.
Any re-enrolment cancelled between July 1st and the date prior to the start of the new school year is subject to a penalty fee corresponding to the tuition fee for the month of October.
For cancellation after the start of the school year, Article 6 applies.
4. Any cancellation or withdrawal must be notified in writing to the Admissions Office.
5. As of the first day of the new school year, the compulsory costs are due for the full academic year (see Appendix II).
6. Once the school year has started, derogations are possible only under exceptional circumstances:
 - Death of a pupil's parent
 - Long-term illness preventing the pupil's return to school
 - The family leaves Geneva or Switzerland for reasons unforeseen at the time of registration
 - Expulsion from the schoolIn all events listed above, the tuition fees are due for the current term.
In order to qualify, written notification detailing the reason for the request and the exact leaving date must be provided to the Admissions Office at the latest 15 days prior to the last day of the current term.
Failure to provide notification within the given deadlines will render tuition fees due for the following term.
7. The school year is divided into three terms:
 - 1st term: September to December (4 months)
 - 2nd term: January to March (3 months)
 - 3rd term: April to June (3 months)
8. Tuition is payable by either of the following two methods:
 - By year, in one payment before the school year starts
 - By term in advance.
9. In case of late payment, we apply a penalty fee of 100 SF per invoice, after the first reminder. Any payment still outstanding after two months can lead to the expulsion of the student.

10. From 3P, for each student who has not already completed 3 full years of bilingual French / English schooling, the Language Tutoring Programme in French and/or in English is obligatory. The provisions of this programme are detailed in Appendix I.

11. Timetable

- . **Pink and Yellow classes:** Monday, Tuesday, Thursday, Friday:
 - a) Half-days from 8 am to 12 noon, or
 - b) Full days from 8 am to 4 pm, with a 1 hour 30 lunch break.
- . **Primary grades 1 and 2:** Monday, Tuesday, Thursday, Friday from 8 am to 4 pm, with a 1 hour 30 lunch break.
- . **Primary grades 3 and 4:** Monday, Tuesday, Thursday, Friday from 8 am to 4 pm, with a 1 hour 30 lunch break + Wednesday from 8 am to 12 noon.
- . **Primary grades 5 to 8:** Monday, Tuesday, Thursday, Friday from 8 am to 4 pm, with a 1 hour lunch break + Wednesday from 8 am to 12 noon.

Collaboration between school and parents is part of the school's Mission and its E.T.H.I.C. Code (see Appendix III). Parents undertake to respect the school rules and to support the school in applying them. The school reserves the right to suspend temporarily or exclude permanently a student who does not respect these rules.

From 1P, parents are obliged to ensure that their student attends school on a regular basis throughout the school year.

Parents are held liable for payment of damages caused by a pupil to school property or to the buildings.

The present General Conditions are applicable for the school year mentioned at the top of the first page. Mosaic School reserves the right to make changes from one year to another. Tuition fees and other related charges are evaluated during the 2nd term of each year for the following school year and may be adjusted.

Any litigation relative to said conditions or to the schooling of a pupil within Mosaic School is exclusively subject to Swiss law and to the jurisdiction of the Geneva tribunal courts.

This document contractually binds the parents or the child's legal representative to Mosaic School. It cannot be terminated except under the exceptional circumstances mentioned in Article 6.

By signing this form, the parent or legal representative of the child accepts and agrees to respect the present General Conditions and its enclosures.

Date:

Read and approved:

Surname and first name of the pupil:

Signature:

THE LANGUAGE TUTORING PROGRAMME

To allow each student to benefit fully from Mosaic's bilingual programme, the school has set up a structure to accommodate students with little or no knowledge of French and/or English.

From the 3P class, the Language Tutoring Programme in French and/or in English is obligatory for each student who has not already completed 3 full years of bilingual French/English schooling.

The student is tested at the beginning of the school year by Mosaic to evaluate his level and the tutoring year appropriate to him.

Tutoring year according to when your child joined Mosaic:

<i>Joined Mosaic in class:</i>	▶ <i>In 3P, tutoring year:</i>	▶ <i>Weekly schedule:</i>	▶ <i>Fees: Δ</i>
Nursery (pink)	▶ No tutoring [*]	-	-
Nursery (yellow)	▶ No tutoring [*]	-	-
1P	▶ Tutoring Year 3#	▶ 1 session [§] during school hours + homework 1 x per week	▶ 20% of tuition fees
2P	▶ Tutoring Year 2#	▶ 2 sessions [§] during school hours + homework 1 x per week	▶ 25% of tuition fees

<i>Joined Mosaic in class:</i>	▶ <i>Tutoring year:</i>	▶ <i>Weekly schedule:</i>	▶ <i>Fees: Δ</i>
3P and +	▶ Tutoring year 1#	▶ 3 sessions [§] during school hours + homework 1 x per week	▶ 30% of tuition fees

* Except in the event of learning difficulties

Dependent on evaluation at the beginning of the year and, if necessary, during the year

§ Each session lasts between 1 hour and 1.30 hour

Δ For students enrolled in tutoring in both languages, a discount will apply

How the tutoring works:

The students are placed in groups of maximum 5 students. They are withdrawn from their class for 1 to 3 sessions per week during school hours by a tutor in French or English, as appropriate. In addition, there is 1 session of tutoring homework per week from 4 pm to 5 pm.

We expect it to take up to three years for a child to acquire, develop and master the new language.

SCHOOL FEES

2020-2021

	1st TERM Sept. - Dec. *	2nd TERM Jan. - March	3rd TERM April - June	ANNUAL TOTAL
COMPULSORY COSTS				
Tuition Fees				
Nursery Half-days	5000	3750	3750	12 500
Nursery Full days	5800	4350	4350	14 500
Primary Grades 1 & 2	5800	4350	4350	14 500
Primary Grades 3 to 8	6600	4950	4950	16 500
Language Tutoring Programme (French / English)				
Compulsory for all students in Primary Grades 3 to 8 with less than 3 full years of bilingual education, subject to evaluation of level by Mosaic **				
Year 1, 30% of Tuition Fees	1980	1485	1485	4950
Year 2, 25% of Tuition Fees	1650	1238	1238	4125
Year 3, 20% of Tuition Fees	1320	990	990	3300
Registration Fees (one-time payment due upon acceptance of enrolment offer)				900
Annual Fees				
School material (subject to VAT) per year				480
3P and 4P: Digital contribution (subject to VAT) per year new ***				100
5P to 8P: Digital applications (subject to VAT) per year new ***				50
5P to 8P: Purchase of iPad & keyboard, on 4 years (subject to VAT) per year new ***				100
Psychopedagogical resources per year				300
Student accident insurance per year				12
Class outings per year				160

* Initial enrolment: the first two months are invoiced at the time of acceptance of enrolment offer.

* Re-enrolment: the first month is invoiced in February for the following school year.

** A discount will apply to students enrolled for tutoring in both languages.

*** In 2020-21: concerns only 3P, 5P, 7P and 8P. Furthermore, a special discount of 50% is applied.

Automatic late payment penalty of 100 CHF per invoice applied after the first reminder.

OPTIONAL COSTS

	1st TERM Sept. - Dec.	2nd TERM Jan. -March	3rd TERM April -June	ANNUAL TOTAL
Lunch + Lunchtime supervision (subject to VAT)				
4 days per week	1000	750	750	2500
3 days per week	750	562,5	562,5	1875
2 days per week	500	375	375	1250
1 day per week	250	187,5	187,5	625
Lunch supervision only (lunch-box) (subject to VAT)				
4 days per week	640	480	480	1600
3 days per week	480	360	360	1200
2 days per week	320	240	240	800
1 day per week	160	120	120	400
Mosaic Club, morning (7:30 to 8 am)				
5 days per week	240	180	180	600
4 days per week	192	144	144	480
3 days per week	144	108	108	360
2 days per week	120	90	90	300
1 day per week	60	45	45	150
Mosaic Club, after-school (2 hours from 4 to 6 pm, snack included) new hours				
4 days per week	1040	780	780	2600
3 days per week	780	585	585	1950
2 days per week	520	390	390	1300
1 day per week	260	195	195	650
Mosaic Club, homework (from 4 to 5 pm, snack included) new				
4 days per week	1200	900	900	3000
3 days per week	900	675	675	2250
2 days per week	600	450	450	1500
1 day per week	300	225	225	750
Mosaic Club, evening (1 hour from 4 to 5 pm OR from 5 to 6 pm) new				
4 days per week	520	390	390	1300
3 days per week	390	292,5	292,5	975
2 days per week	260	195	195	650
1 day per week	130	97,5	97,5	325
Mosaic Club, Wednesday new hours				
from 8 am to 12 noon	600	450	450	1500
lunch supervision	160	120	120	400
from 1 pm until 4:30 pm new	560	420	420	1400
from 1 pm until 5:30 pm new	700	525	525	1750
Extra-curricular weekly activities (snack included)				
1 hour activity	440	330	330	1100
1h30 activity	660	495	495	1650
Guitar course	760	570	570	1900
Learning support per hour				60
Mosaic Camps per week				300

OCCASIONAL REQUESTS

Lunch + Lunchtime supervision, subject to VAT <i>per meal</i>	22
Lunch supervision only (lunch-box), subject to VAT <i>per meal</i>	18
Mosaic Club, after-school (from 4 to 6 pm, snack included) <i>per evening</i> new hours	25
Mosaic Club, homework (from 4 to 5 pm) <i>per evening</i>	28
Mosaic Club, evening (from 5 to 6 pm) <i>per evening</i> new	13
Mosaic Club, Wednesday morning (8 to 12 noon) <i>per Wednesday</i>	50
Mosaic Club, Wednesday lunch (12 noon to 1 pm) <i>per Wednesday</i>	18
Mosaic Club, Wednesday afternoon (1 to 4:30 pm) <i>per Wednesday</i> new hours	45
Mosaic Club, Wednesday afternoon (1 to 5:30 pm) <i>per Wednesday</i> new hours	55
Late departure of 15 minutes <i>per evening</i> new	20
Late departure of 30 minutes <i>per evening</i> new	40

VAT adds 7.7%

Some services are not included in this list, such as exams and overnight field trips (snow, lake, mountain, 8P trip). No changes will be accepted regarding holidays or special leaves.

Extra-curricular activities and transportation will be organized only with a minimum of students enrolled. No confirmation possible prior to the beginning of the school year.

Invoicing is done by term. After November, any changes will be carried over to the following term.

Tuition Fees discount:

20% as of the 3rd child. This does not apply if tuition is paid by an employer.

2% on Tuition Fees, if settled in a single payment before start of school year.

Our Mission

The mission of Mosaic School is to contribute to the child's global development, in partnership with and in complement to the family. The school aims to stimulate and facilitate the child's intellectual learning, artistic aptitudes, relational sensitivities and emotional richness.

In the long term, Mosaic School will ensure the emergence, harmonious development and mastery of each child's competencies.

In the immediate term, Mosaic School aims to stimulate the child's global vision of life and to provide a comprehensive range of tools to promote personal and professional self-fulfillment, along with the means to face his/her future social responsibilities.

Our Ethics: Respect is a Right, Autonomy is a Duty

« If we can access the use of all forms of human intelligence and develop a partnership with our ethics, we will clearly be on the right path to increase our chances of survival on this planet. We will definitely contribute to its prosperity ».

Howard Gardner, 1993

Our E.T.H.I.C. Code

Education: We are all responsible—families, teachers, schools and students—because each acts as a role model for the other. Individual decisions, actions and omissions bear consequences.

Tolerance: Tolerance is essential because no rule exists that fully directs the student, nor anyone else, to develop a conciliatory attitude enabling him/her to act responsibly, honestly and righteously.

Humanity: It does not stop "here and now", but remains a collective global biological, cultural, historical, geographical and social process.

Independence: Autonomous judgements must come with the capacity to take responsibility for one's own choices.

Culture: Central to our teaching, cultures are carriers of knowledge and stand witness to the idea that individuals belong to a larger community.